

Rachel Williams-Turner  
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702-443-6173

#### Experience

Media Student (2010-2012)  
Mountain View Christian School  
3900 East Bonanza, Las Vegas, NV, 89110

Working with camera, audio board, visual and video equipment.

Worked in programs such as Final Cut Pro and iMovie to upload and make executive decisions on short clips and previews as well as long films such as events and plays. Directed plays and children's chapel sessions, which consists of task management between the camera crew, audio crew, and visual effects crew to cue them on time and in a proper, prompt manner.

Day Care Worker (2011-2012)  
Mountain View Christian School  
3900 East Bonanza, Las Vegas, NV, 89110  
Mary Holcombe (Supervisor)  
[mjgholcombe@cox.net](mailto:mjgholcombe@cox.net)

Managed the children's whereabouts (tutoring, clubs, in/out daycare).

Solved any outstanding issue (fire drills, shelter-and-places, switched rooms/grades) within the facility.

Organized the paperwork for in/out children as well as the program to check them in/out of the daycare.

#### Education

AAS / Graphic Communications (Web Development) 2012-current  
Communicate through typography, graphics, and multimedia devices.  
Using HTML5 and CSS to enhance user experience.  
Being well rounded and knowledgeable about all aspects of traditional and modern media communications.

#### Skills

##### Problem Solving

Tackling tasks full force with no hesitation, until a solution is found.

##### Task Management

Timing, organizing, filing, and collecting information until all sections are reviewed and good standing.

### Organization

Grouping, filing, and fixing in an orderly and coordinated manner.

### Customer Service/ Client Service

Communicating, empathizing, listening, and receiving input from the client and applying it to any related issue.

### Team Leader/ Team Player

Making conscious decision in good standing reason that benefit the team, the customers/clients, and the business.